The Hancock County Agricultural Society
OPERATING
THE HANCOCK COUNTY FAIR
1017 East Sandusky Street
Findlay, Ohio 45840
Phone: 419-429-7344 Fax: 419-429-7346
www.hancockfairgrounds.com

August 30 – September 4th, 2017

Vendor/Concession Waiting List Rules

When space becomes available, we select our vendors and concessions from a waiting list. An application is enclosed for you to fill out in order to be placed on our waiting list. This application is neither an offer nor a guarantee of a site/space; however, it is part of an application which we utilize to select new vendors/concessions. Please complete the application and return it as soon as possible with a picture of your trailer or display.

Our policy for filling available space is: We first offer to those from Hancock County, second to those from the State of Ohio, and third to those from out of state. Many times we are able to use vendors/concessions from out of the county or state if they have products different form others on the grounds or products that may not be available from within our county. We are always looking for something new and unique.

After we receive your application it will be placed in our waiting list file. If we are able to use your product, we will contact you. Due to the large number of requests, we may not be able to offer you a 2016 contract, but we ask that you resubmit a new request after October 1st, 2016 for the 2017 Fair. This way we know you are still interested in coming to our fair and the information you previously submitted is current.

Our present site fees, which are subject to change, are as follows:

Inside spaces in our Merchant's Building are $165.00 with a booth size of 10 x 10. Our Merchant's Tent fees are $130.00 with a booth size of 10 x 10. When you have been accepted into our fair a contract will be sent to you and payment is due at that time.

Outside sites start at a 20 ft. minimum with the charge determined by the location. Charges range from $13.00 per ft. to $25.00 per ft. A $50.00 deposit is required with the balance due the last two days of the fair. Very few spaces are available on the grounds. When you are contacted, you will be informed of the site location and cost.

You may call us the week of July 4th for the status of your application at 419-429-7344, if you have not already heard from us.

If you request a camping location, at this time, we cannot guarantee that we can accommodate your request. Please call the Senior Fair Office in August for more information regarding camping.

Thank you for your interest in the *Hancock County Fair!*

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Date: _____

Vendor/Concession Waiting List/Relocation Application

Business Name: _____

Point of Contact: _____ Phone Number _____

Correspondence Address: _____
Street Address City Ohio Zip

Email Address: _____

Vendor's License Number _____

Product Displaying/Selling: _____
(Food Vendors-Please attach a menu of the foods you offer)

Area desired (Inside/Outside/Either): _____ Size display area needed: _____
(Inside booths are 10' x 10')

State Electrical requirements: _____

Camping site needed (Yes or No) Please circle one. Camper size _____

Please enclose any photos or other information about your business.

This application does not constitute an agreement of any kind nor does it represent an offer of space. We reserve the right to assign spaces from our waiting list to maintain a wide variety of different food, products, types of businesses, etc. If a site (space) is not assigned to you in 2017, a new request should be submitted after October 1st, 2017 for the 2018 Fair. It is your responsibility to ensure that your application is current. (Existing Vendors have first right of refusal for their location.) Applicants can telephone our office at 419-429-7344 for the status of their application the week of July 4th.

_____
Signature

Other Fair Board REQUIREMENTS/Policies:

- The Ohio Department of Taxation is asking for our cooperation in ensuring that vendors participating in the Hancock County Fair are properly licensed and filing and paying sales tax collected. Vendors, who do not collect, file and pay sales tax on sales are subject to legal action. (Only a vendor with 501(C)3 status can make sales up to six dates per year without collecting and submitting sales tax. If you are a 501(C)3, you must provide us with a copy of your 501(C)3 form.)
- Stands/Booths/Displays are to be opened daily by 9:00 am and shall not close before 10:00 p.m., with the exception of Sundays with an open time of Noon.
- Subleasing/sharing of booth space is not permitted.
- Individual businesses must make their arrangements for tent rental with our concessions manager.
- All tents, buildings, equipment, supplies, and displays must be removed from the fairgrounds no sooner than 6:00 pm on Labor Day and no later than Noon on Tuesday following Labor Day.
- Proof of General Personal Liability Insurance ($1,000,000 minimum) must be on file in the Senior Fair Office prior to any set-up. You may acquire insurance through the Senior Fair Office for $90.00 if your business is located in Hancock County.